



**GOVERNMENT OF PUDUCHERRY**

**DR. KALAINAR M. KARUNANIDHI GOVERNMENT INSTITUTE  
FOR POST GRADUATE STUDIES & RESEARCH  
(KMGIPGS&R), KARAIKAL-609605**

**(Affiliated to Pondicherry University)**

**ADMISSION TO PG ARTS, COMMERCE AND SCIENCE PROGRAMMES**



**Email : [kmkpgskkl@gmail.com](mailto:kmkpgskkl@gmail.com)**

**Web Site: [www.kmkpgskkl.in](http://www.kmkpgskkl.in)**



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**(Affiliated to Pondicherry University, Puducherry)**

Admission to  
**Post Graduate Degree Programmes**

**PROSPECTUS**

**2025-26**

*Email*

**[kmkpgskkl@gmail.com](mailto:kmkpgskkl@gmail.com)**

*Web Site*

**[www.kmkpgskkl.in](http://www.kmkpgskkl.in)**

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## 1. PROFILE OF THE INSTITUTE

Dr. Kalaingar M. Karunanidhi Government Institute for Post Graduate Studies & Research (KMKGIPGS&R) was established in the year 2019. The institute is prominently located in Karaikal, an enclave of Union Territory of Puducherry and a place of spiritual eminence. The founding vision of the institute is to create quality opportunities for higher learning and research for the people of Karaikal and outlying rural areas at an affordable cost. The institute, affiliated to the Pondicherry University, is presently offering 13 PG programmes in the disciplines of Arts, Science and Commerce. The institute has been steadily progressing, since its inception, in terms of social inclusivity, competitive learning and research.

## 2. PROGRAMMES OFFERED

Sl. No.	Name of the Degree and specialization *#	Number of Seats* #
1.	M.A. Tamil	40
2.	M.A. English (Language & Literature)	30
3.	M.A. Historical Studies	30
4.	M.A. Economics	40
5.	M.A. Public Administration	30
6.	M.S.W. (Master of Social Work)	30
7.	M.Com.	50
8.	M.Sc. Mathematics	40
9.	M.Sc. Chemistry	30
10.	M.Sc. Botany	30
11.	M.Sc. Computer Science	30
12.	M.Sc. Physics	30
13.	M.Sc. Zoology	30
	<b>TOTAL</b>	<b>440</b>

\* Above seats are tentative only and subject to change.

# Subject to approval by the Pondicherry University.

### 3. ADMISSION PROCEDURE

- i) Candidates will be selected for admission based on the percentage of aggregate marks of all the semesters/years of the qualifying degree (**Part-III Mani & Allied Subjects**)
- ii) Candidates seeking to apply for different programmes should submit **Only One Application**.  
(Multiple applications will summarily be rejected)

#### Mode of Applying:

Candidates can visit the institute's website [www.kmkpgskkl.in](http://www.kmkpgskkl.in), fill-in the application online and take a printout. The printout (Hard Copy) of the filled-in application form together with the requisite enclosures can be directly submitted at Dr. Kalaingar M. Karunanidhi Government Institute for Post Graduate Studies & Research by paying **₹ 500/- (₹ 250/- for SC/ST (Origin only) / PwD)**, The application can also be sent by post, along with a Demand Draft, to

**The Principal,**

**Dr. Kalaingar M. Karunanidhi Government Institute for Post Graduate  
Studies & Research, Karaikal - 609 605,  
so as to reach on or before (will be notified in the Institute's website).**

- iii) Online application can be accessed at the Institute Web Site: [www.kmkpgskkl.in](http://www.kmkpgskkl.in).

Before filling the Application Form, read the prospectus carefully.

- iv) Ensure the following in respect of certificates to be enclosed.

- 4.1. Enclose only self-attested photocopies of the necessary certificates, in support of different claims. Original certificates must be produced only at the time of counseling.
- 4.2. All the certificates in respect of various claims should have been recently obtained or updated (**within one year prior to the date of applying**) from the competent authority.
- 4.3. Community certificates issued by Govt. of Puducherry will only be considered for claiming reservation benefits.
- 4.4. Sports certificates must be countersigned by the authorities concerned.
- 4.5. Rural certificates must be signed by the Head of the Institution of Government School/College, Karaikal/Puducherry, where the candidate pursued his/her HSc. Course & UG Degree Programme.
- 4.6. Candidates who have studied in Lycee Francais and opt for PG programmes should produce an eligibility certificate issued from the Pondicherry University, subject to fulfilling other eligibility conditions.

- v) Applications completed in all respects along with all the necessary certificates (as specified in the Application Form) should be submitted at the Office of **The Principal, Dr. Kalaingar M. Karunanidhi Government Institute for Post Graduate Studies & Research, Karaikal – 609 605.**
- vi) Applications received after the last date will be superscribed as **Late Application** and such applications will be considered only after all the applications submitted on time for the respective programme/category have been exhausted. Defective and incomplete applications will be summarily rejected. No further correspondence will be entertained in this regard.
- vii) Upon receiving the applications, each applicant will be assigned with a unique registration number, which shall be quoted in all their subsequent correspondences regarding admission. Enquiries will not be attended to, unless the registration number is quoted.
- viii) Within 15 days after the **last date** for the submission of applications, a comprehensive list of the candidates who have applied for admission will be displayed on the **Notice Board/Institute's Website** giving the following particulars: Registration Number, Name, Category, Percentage of marks and programme applied for. Candidates can check for the correctness of the particulars.
- ix) Candidates will be selected for admission strictly in accordance with the selection criteria specified in the prospectus and the final list will be displayed on the **Notice Board / Institute's Website.**
- x) The final merit list, will be posted on Institute **Website** for all the eligible candidates.
- xi) A candidate eligible for any reservation is also eligible for admission under open merit or resident merit, as the case maybe.
- xii) If a candidate is absent for Counseling for a particular programme, his/her name will be removed from the list of candidates for that particular programme.

- xiii)** Options once exercised with regard to Community / Rural /Urban / Special Category is final and cannot be changed under any circumstances.
- xiv)** Check List (attached with application must be marked carefully).
- xv)** Candidates are required to attend the Counseling at their own cost along with their Parents or Legal Guardians. The Office of the Principal will inform the date and time of the Counseling to candidates. Candidates, if provisionally selected at the Counseling, should pay the prescribed fees immediately. KMGIPGS&R will not be responsible for any communication unnoticed by the candidate regarding Counseling. For SC/ST Candidates G.O.Ms.No.08/ Wel (SCW) 2020-21/3808, dated 04/01/2021 will apply for remittance of Fees.
- xvi)** If there are vacant seats after the first Counseling, a second list will be prepared after removing the names of candidates who were absent for the first Counseling. The second list candidates will be intimated to appear for counselling.
- xvii)** The self-attested **PHOTOCOPIES** of the following certificates are to be enclosed along with the Application.
- Transfer Certificate and Conduct Certificate from the Head of Institution last attended
  - Mark Sheet or Grade Sheet of the qualifying examination
  - Nationality Certificate, Residence Certificate and Community Certificate
  - Certificates in support of the claim under special categories, if applicable (Persons with Disabilities (PwD) / Freedom Fighter / Wards of Ex-Servicemen(ESM) / Meritorious Sports Persons (MSP))
  - Two recent passport size photographs
- xviii)** **ORIGINAL** Certificates\* must be produced at the time of counseling only.

\*The Govt. of Puducherry Norms for time limit will be followed strictly for renewal and submission of Residence, Community and other relevant certificates.

#### 4. TENTATIVE SCHEDULES

Sl. No.	Particulars	Tentative Date
1.	Release of Advertisement for PG Degree Programmes Admission 2025-26	Will be notified on the Institute's Website: ( <a href="http://www.kmkpgskkl.in">www.kmkpgskkl.in</a> ).
2.	Issue & Submission of Applications with Mark Sheets from Semester-I to Semester-V	
3.	Last date for Submission of Semester-VI Mark Sheet	
4.	Publication of Merit List	
5.	Provisional Admission **	
6.	First Year PG Classes Commencement	

Note: **THE INSTITUTE WILL NOT BE RESPONSIBLE FOR ANY POSTAL DELAY IN THE DELIVERY OF COUNSELLING MEMORANDUM OR ANY OTHER COMMUNICATION.**

\*\*The provisional admission is **Subject to approval by the Pondicherry University**

#### 5. APPLICATION AND PROCESSING FEE

Sl. No.	Programmes	Amount	
		SC/ST(Origin only) /BT/ PwD	Others (Residents/ Non-residents)
	For all PG Programmes	₹ 250/-	₹ 500/-

The prescribed application and processing fee (**Non-Refundable**) must be paid through in person or (**Demand Draft : ₹ 500/- (₹ 250/- for SC/ST(Origin only)/PwD Candidate)** drawn in favor of **The Principal, Dr. Kalaignar M. Karunanidhi Government Institute for Post Graduate Studies & Research(KMKGIPGS), Karaikal - 609 605)**

## 6. AGE CRITERIA

Sl. No.	Name of the Programme	Upper Age Limit
1.	All PG Programmes (Arts, Science and Commerce)	NO UPPER AGE LIMIT

## 7. NATIONALITY CRITERIA

For the purpose of admission to all the PG programmes, a candidate seeking admission should be an Indian National. However, French Nationals residing in the U.T. of Puducherry and covered by the terms of the Treaty of Cession shall be treated on par with Indian Nationals.

## 8. RESIDENCE CRITERIA

### a) RESIDENTS OF THE U.T. OF PUDUCHERRY

An applicant is considered to be a resident of Puducherry if he/she is an **Indian National** and satisfies at least one of the following criteria:

i. The candidate or whose parent (either Mother or Father or Both) or Guardian (in case of children who have lost both the parents) has been residing continuously in the Union Territory of Puducherry for at least five years preceding the last date for submission of application.

(OR)

ii. Those candidates who have passed SSLC/HSC/UG or any other public examination and for that purpose had undergone academic studies continuously for 5 successive years immediately preceding the qualifying examination (including the year of qualifying examination) in a recognized educational institution located in the U.T. of Puducherry and having their residence in the U.T. of Puducherry for 5 years continuously during that period. Mere stay in places such as residential hostels would not amount to residence.

(OR)

iii. Children of natives of the U.T. of Puducherry, who have declared any place in the U.T. of Puducherry as their hometown and so certified by their respective Heads of Office, Nativity Certificate in the prescribed format has to be enclosed (G.O. Ms. No. 64 dated 25th May 2006).

(OR)

iv. Children whose parents are Central/ State Government Servants/ Defense Personnel/ Central Paramilitary Forces/ Employees of Public Sector Undertakings wholly or substantially owned either by the Central Government or by the Puducherry Administration posted and have been serving in the U.T. of Puducherry for at least a minimum continuous period of three years immediately prior to the last date for submission of application.

(AND)

- b) Children of the above-mentioned employees should have studied HSC / S.S.L.C./UG for two years in any of the schools in the U.T. of Puducherry and should have passed the qualifying examinations (HSC/ S.S.L.C./UG) from the same school (G.O. Ms. No. 04, Puducherry dated 09.02.2016 of the Chief Secretariat (Hr. & Tech. Edn.), Puducherry.

(OR)

- a. **Children of Defense Personnel** killed or disabled in harness and children of Central Government Servants/ Puducherry U.T. Government Servants/ Defense Personnel/ Employees of Public Sector Undertakings wholly or substantially run either by the Central Government or by the Puducherry Administration who died while in service in the U.T. of Puducherry.

(OR)

- b. **French nationals** residing in the U.T. of Puducherry and covered by the terms of the “Treaty of Cession” shall be treated on a par with the candidates who produce the prescribed Puducherry U.T. Residence Certificate. Such French nationals will not be required to produce Residence Certificate; instead, they should produce a “**Certificate of Registration**” issued for this purpose by the French Consulate at Puducherry. However, Children of these French nationals shall not be considered for admission under the Non-Resident quota.

**c. OTHER STATES**

“Other States” refers to seats to students who are Indian Nationals and not Residents of the Union Territory of Puducherry.

## **9. RESERVATION OF SEATS**

Reservations for admission to various postgraduate programmes for candidates from the Union Territory of Puducherry are provided according to the norms prescribed by the Government of Puducherry. The vertical and horizontal distribution of seats by category is outlined below. Community certificates issued by the Government of Puducherry only will be considered for claiming reservation under SC/ST/BT/ EBC/MBC/BCM/OBC. Candidates eligible under these reservations are also eligible for admission under the Unreserved (UR) Category in addition to their reserved quota.

SL. NO.	CATEGORIES	% OF RESERVATION
<b>I. VERTICAL RESERVATION</b>		
1	Unreserved (UR)*	50 %
2	Other Backward Classes (OBC)	11 %
3	Backward Classes Muslims (BCM)	2 %
4	Most Backward Classes (MBC)	18 %
5	Extreme Backward Classes (EBC)	2 %
6	Backward Tribes (BT)	0.5 %
7	Scheduled Caste (SC)	16 %
8	Scheduled Tribe (ST)	0.5 %

<b>* Unreserved (UR) 50%</b>	
Percentage	Reservation Criteria
10%	To be filled purely on the basis of merit without reference to Residence. There are no separate quotas for non-resident candidates.
40%	To be filled purely on the basis of merit from among the Residents of the U.T. of Puducherry.

SL. NO.	CATEGORIES	% OF RESERVATION
<b>II. HORIZONTAL RESERVATION*</b>		
1	Freedom Fighter (FF)	4 %
2	Person with Disabilities (PwD)	5 %
3	Ex-Servicemen (ESM)	3 %
4	Meritorious Sports Persons (MSP) (Selection based on Sports Merit across the departments, i.e., together for the Institute).	1 %
5	Students from Government Rural Schools (Higher Secondary Level) and Rural Colleges in the U.T. of Puducherry	15%

**Horizontal Reservation** (For Puducherry Residents only):

Horizontal Reservation (FF/PwD/ESM/MSP/Rural) will be done if adequate number of seats in horizontal reservation are not filled after fixing vertical reservation i.e., if the requisite number of seats are not filled while doing vertical reservation, then the last candidate in the respective category will be replaced as per merit.

**Unreserved (UR):**

The seats under Unreserved are open to all candidates irrespective of their caste or category status. Further, all SC / ST / BT / EBC / MBC / BCM / OBC candidates are also eligible for selection under the unreserved category in addition to the reservations due to them.

**Other Backward Classes (OBC), Most Backward Classes (MBC), Extreme Backward Classes (EBC), Backward Classes Muslims (BCM) and Backward Tribes (BT):**

Candidates claiming admission under these categories should enclose OBC / MBC / EBC / BCM / BT certificate issued by an Officer of the Department of Revenue and Disaster Management, Government of Puducherry, not below the rank of Deputy Tahsildar.

**Scheduled Castes (SC):**

Candidates claiming admission under this category should belong to a caste which is recognized as a Scheduled Caste under “**the Constitution (Puducherry) Scheduled Castes Order 1964**” dated 05.03.1964, read with “**the Constitution (Scheduled Caste) orders (Second Amendment) Act 2002**” (Central Act 61 of 2002) and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Government of Puducherry, not below the rank of Deputy Tahsildar.

**Scheduled Tribe (ST):**

Candidates claiming admission under this category should belong to a caste which is recognized as a Scheduled Tribe under “**the Constitution (Puducherry) Scheduled Tribes Order, 2016**” dated 22.12.2016 and should enclose the required certificate issued by an Officer of the Department of Revenue & Disaster Management, Government of Puducherry, not below the rank of Deputy Tahsildar.

**Freedom Fighter (FF):**

Candidates claiming admission under this category should be Children / Grand Children of Freedom Fighters and they should enclose the necessary certificate issued by the Officer-in-Charge, Freedom Fighters’ Cell, Government of Puducherry, Puducherry.

**Person with Disabilities (PwD):**

Candidates seeking admission under this category should be residents of the Union Territory of Puducherry suffering from not less than 40 per cent of any disability as certified by a competent Medical Authority, Government of Puducherry. They should also produce a full-size photograph exhibiting deformity.

**Wards of Ex-servicemen (ESM):**

Those who are registered as Ex-servicemen in the Department of Sainik Welfare (DSW), Government of Puducherry and have got an Ex-serviceman / Widow of Ex-serviceman identity card from DSW should enclose the necessary certificate issued by the Director, DSW, Puducherry.

**Meritorious Sports Person (MSP):**

- i. The highest achievement of the candidates in only one annual tournament under the listed sports disciplines in a year will be considered for awarding marks.
- ii. The list of Sports Disciplines eligible for seats under sports quota is given in **Annexure II.**

Selection of candidates under this category will be based on the marks obtained by the candidates following the guidelines given by the Government of Puducherry vide G.O. Ms.53 dated 24<sup>th</sup> May 2012 and G.O. Ms. No 6 dated 14<sup>th</sup> March, 2018 of Chief Secretariat (Higher & Technical Education), Government of Puducherry.

<b>Priority</b>	<b>Type of Achievement</b>
1	International Achievement
2	Recognized National Achievement
3	Recognized South Zone Achievement
4	Recognized State level Achievement
5	Recognized State Championships
6	District/Regional/Zonal Level Achievements

- iii. Participation / Achievements in sports / games shown in the above list in the five years immediately preceding the year for which admission is sought only will be considered. National / State Level Championships / Tournaments conducted by Organizations / Federations recognized by Indian Olympic Association / Ministry of Youth Affairs and Sports, New Delhi only will be considered for award of marks (Recognition by the Indian Olympic Association / Ministry of Youth and Sports, New Delhi should be relevant to the period of years concerned).
- iv. Open /Invitational Tournaments of any kind will not be considered.
- v. For Tennis, Achievements of Top 3 players by his/her position in the ranking list published by AITA based on the ranking rules and the final rankings of the previous 4 years will be awarded marks for achievements and participation (Necessary credentials from such Associations are to be enclosed).

- vi. For Cricket, the Annual Official Championship / Tournaments conducted within the country under the auspices of BCCI at District / State National Level only will be taken into consideration for that year.
- vii. The participation / achievements of candidates with nativity of Puducherry Union Territory and who represented the Union Territory of Puducherry only are eligible for marks under National Category.
- viii. Candidates are eligible to apply for admission under Sports Quota even if they have studied in KVS/NVS/CBSE Schools within Puducherry.
- ix. All the achievement certificates are to be supported necessarily by the relevant participation Certificates and appropriate forms /certificates.
- x. No further enclosures of certificates will be entertained after the last date for submission of completed applications.
- xi. A candidate can utilize the sports quota only once for these admissions.
- xii. The relevant attested copies of the certificates issued by the appropriate authorities as detailed in the G.O Ms. No. 53 dt. 24.05.2012 are to be submitted along with the application.
- xiii. A Committee will be constituted to scrutinize the applications received under this category and it will rank the candidates based on the marks assigned to the certificate/s enclosed along with the application and the sports merit list will be published in the Institute's website/Notice Board.

**Note:** The list of eligible sports Disciplines for seat under Sports Quota will be as per G.O. (latest if any) issued by the Government of Puducherry from time to time.

### **Students from Rural Schools and Colleges**

Applicants seeking admission under the rural category must have completed five years of continuous study immediately preceding, and including, the year of qualifying examination in a Rural Government School and Government Colleges located within the jurisdiction of the respective Commune Panchayats listed by the Government of Puducherry for this purpose (Refer **Annexure III**). The certificates for rural category must be endorsed by the Head of the Institution of the Government School and College in Puducherry.

**Note:** Candidates seeking admission under this category should submit the prescribed application with all relevant documents about Residence, Nativity, and Community (original certificates are not required at this stage). It is sufficient for candidates to declare in the application that all the information provided is correct, acknowledging that false information will result in cancellation of their candidature. Candidates must present their original certificates supporting their Residence, Nativity, Community, etc. at the time of admission.

## 10. ELIGIBILITY CRITERIA:

For admission to any PG Programme, a candidate shall fulfill the necessary eligibility requirements for the respective PG Programme, as prescribed by the Pondicherry University. The details are as follows:

Sl. No.	Name of the Degree	Specialization	ELIGIBILITY CRITERIA	
			Subject of Study at the Under Graduate level	Eligibility for Admission
1	M.A.	Tamil	B.A. Tamil / B.Lit. or any other degree approved as equivalent to B.A. Tamil by the Pondicherry University.	<p><b>(for Sl. No. 1-2)</b></p> <p>A candidate seeking admission to these programmes should have passed and secured a minimum of 50% marks or equivalent CGPA in PART-III (Main and Allied Subjects). In the case of OBC/BCM/MBC/EBC/BT candidates, the minimum mark is 45% or equivalent CGPA. For SC/ST/PWD candidates, only pass is required.</p> <p>For admission to the programmes in the languages, first preference will be given to the candidates who have studied the language concerned as the major subject under Part-III.</p> <p>After having exhausted all the candidates as mentioned above, candidates who have studied the relevant language in Part-I or Part-II paper with 50% marks. <b>(Minimum two years)</b> may be considered.</p>
2	M.A.	English (Language & Literature)	B.A. English or any other degree approved as equivalent to B.A. English by the Pondicherry University.	
3	M.A.	Historical Studies	B.A. History/Historical Studies. or B.A. in Social Sciences (Political Science, Economics and Sociology) with History as an ancillary or subsidiary paper with 50% marks.	<p><b>(for Sl. No. 3-7)</b></p> <p>A candidate seeking admission to these programmes should have passed and secured a minimum of 50% marks or equivalent CGPA in PART-III. (Main and Allied Subjects). In the case of OBC/ BCM/ MBC/ EBC/ BT candidates, the minimum mark is 45% or equivalent to CGPA. For SC/ ST/ PWD candidates, only a pass is required.</p>
4	M.A.	Public Administration	Bachelor's degree in any discipline. (Priority will be given to B.A. Public Administration or any other degree approved as equivalent to B.A. Public Administration. by the Pondicherry University.)	
5	M.A.	Economics	B.A. Economics or any other degree approved as equivalent to B.A. Economics by the Pondicherry University.	

6.	M.S.W.	Master of Social Work	Bachelor's degree in any discipline. (Priority will be given to B.S.W or any other degree approved as equivalent to B.S.W. by the Pondicherry University.)	<p align="center"><b>(for Sl. No. 8-13)</b></p> <p>A candidate seeking admission to these programmes should have passed and secured a minimum of 55% marks or equivalent CGPA in PART-III. (Main and Allied Subjects). In the case of OBC/ BCM/ MBC/ EBC/ BT candidates, the minimum mark is 50% or equivalent CGPA. For SC/ ST/ PWD candidates, only pass is required.</p>
7	M.Com.	General	B.Com. (General) or B.Com. (Corporate Secretaryship) or B.Com. (Vocational - Office Management) or B.Com. (Co-operative Management) or any other equivalent course approved by the Pondicherry University.	
8	M.Sc.	Mathematics	B.Sc. Mathematics or any other degree approved as equivalent to B.Sc. Mathematics by the Pondicherry University.	
9	M.Sc.	Chemistry	B.Sc. Chemistry or any other degree approved as equivalent to B.Sc. Chemistry by the Pondicherry University.	
10	M.Sc.	Computer Science	B.Sc. Computer Science/ IT/BCA or any other degree approved as equivalent to B.Sc. Computer Science by the Pondicherry University.	
11	M.Sc.	Botany	B.Sc. Plant Science / Botany or any other degree approved as equivalent to B.Sc. Plant Science / Botany by the Pondicherry University.	
12	M.Sc.	Physics	B.Sc. Physics With Mathematics & Chemistry as Ancillary Subjects or any other degree approved as equivalent to B.Sc. Physics, by the Pondicherry University.	
13	M.Sc.	Zoology	B.Sc. Zoology or any other degree approved as equivalent to B.Sc. Zoology by the Pondicherry University.	

**Note:** If required, an entrance examination will be conducted in accordance with the order issued by the DHTE, Government of Puducherry, dated 11-03-2020.

## **11. SELECTION PROCEDURE**

### **11.1. Procedure for Determining the Merit Score:**

Candidates will be selected for admission based on the percentage of aggregate marks of **Part III Main and Allied subjects** in all semesters/years of the qualifying UG degree programme.

### **11.2 Order of Priority for Tie Break**

In the event of a tie, the following steps are to be adopted.

- I. Total marks of all semesters/ years are to be compared (including all Part subjects).
- II. In case the total marks result in a tie, it will be resolved using Date of Birth. A candidate of higher age will be ranked higher.

### **11.3. Merit List:**

The merit list is prepared by combining 11.1 & 11.2.

## **12. ADMISSION PROCESS**

- a) The Candidates will be called for admission as per the order of merit.
- b) The admission will not be done in the absence of a candidate.
- c) Candidates called for admission must submit all the ORIGINAL certificates for verification. Extension of time will not be given to produce them on a later date.
- d) Candidates are advised to take adequate number of photocopies (xerox) of the original certificates before submitting for verification during the admission process.

## **13. SEAT MATRIX**

The Detailed Seat Matrix will be uploaded on the Institute's Website. (Web Link: ([www.kmkpgskkl.in](http://www.kmkpgskkl.in))).

## 14. FEE STRUCTURE:

Nature of Fee	2025 - 26		
	M.A./ M.S.W./ M.Com.	M.Sc. Science	M.Sc. Computer Science
<b>COLLEGE FEE</b>			
Admission fee <b>On Admission only</b>	50	50	50
Residents - Tuition Fee <b>Per Annum</b>	300	300	300
Non-Residents - Tuition Fee <b>Per Annum</b>	2500	2500	2500
College Calendar <b>Per Annum</b>	50	50	50
Medical Inspection <b>Per Annum</b>	50	50	50
Lab Fee <b>Per Annum</b>	0	400	800
Reading Room <b>Per Annum</b>	50	50	50
Athletic Association <b>Per Annum</b>	200	200	200
College Magazine <b>Per Annum</b>	150	150	150
College Day <b>Per Annum</b>	200	200	200
College Development Fee <b>Per Annum</b>	250	250	250
Fine Arts Association <b>Per Annum</b>	100	100	100
Stationery Fee <b>Per Annum</b>	200	200	200
Students Group Insurance <b>Per Annum</b>	150	150	150
ID Card <b>On Admission Only</b>	150	150	150
Caution Money Deposit (Refundable) <b>On Admission Only</b>	100	100	500
College Union <b>Per Annum</b>	20	20	20
Students Welfare Fund <b>Per Annum</b>	200	200	200
Alumni ( <b>Final Year Only</b> )	200	200	200
PTA <b>On Admission Only</b>	200	200	200
Co-op Stores <b>On Admission Only</b>	50	50	50
Internet Fee <b>Per Annum</b>	100	100	100
Placement <b>On Admission Only</b>	150	150	150
Dept. Association Fee <b>Per Annum</b>	300	300	300

**Note:** Subject to revision by the Government of Puducherry

<b>FEE PAYABLE TO PONDICHERRY UNIVERSITY</b>			
<b>RECOGNITION FEES</b>			
Except students qualified from Pondicherry University	250	250	250
Candidates qualified from outside India	US \$ 25	US \$ 25	US \$ 25
<b>MATRICULATION FEES</b>			
For UG/PG qualified candidates ( to be collected from all the students except those who have qualified from Pondicherry University )	100	100	100
<b>SPORTS FEES</b>			
Onetime payment at the time of admission for all the students	150	150	150
<b>UNIVERSITY DEVELOPMENT FEES</b>			
Onetime payment at the time of admission for all the students	100	100	100

**Note:** Subject to revision by Pondicherry University

**Note:** If a student leaves the Institute after the commencement of the term, He / She will have no right to claim a refund of any portion of the remitted fee except the Caution Money Deposit.

## **15. OTHER INFORMATIONS**

The postgraduate programmes at this Institute adhere to the Semester system. Each academic year comprises two semesters, each lasting 15-16 weeks. The Institute operates from Monday to Friday. The faculty members are highly qualified in their respective disciplines. The academic programmes encompass a wide range of activities including formal lectures, tutorials, integrated MOOCs, group discussions, library, research projects, assignments, seminars, workshops, internships, viva-voce, and other modern teaching methods.

### **a) Minimum Attendance**

Students should attend all classes regularly and punctually. Students must secure a minimum of 75% of the attendance in each semester to be eligible for the End-Semester Examinations. Failure to meet this attendance requirement may result in disqualification from appearing for the University Exams.

### **b) Discipline**

The Institute aims to uphold a high standard of discipline among its students. Students are expected to comply with any general or special rules set by the Institute from time to time and must provide written declaration in the prescribed form. This form should be signed by both students and parents/guardians in the presence of the Director of the Institute.

Students are advised not to affiliate themselves with any political party or organization within or outside the institute campus.

- The use of alcohol and intoxicating drugs within Institute premises is prohibited.
- Students should refrain from participating in agitations and demonstrations.
- Students should carry their Identity Card issued by the Institute at all times.
- Any act of disobedience or misconduct by a student will be reported to their respective parent/guardian and will be viewed seriously, potentially leading to suspension, dismissal, or other actions depending on the severity of the misconduct.
- The Principal of the Institute reserves the right to issue a Transfer Certificate to any student at any point of time during their programme due to indiscipline, non-payment of fees/dues on time, or continuous absence from class for more than 10 days, requiring the student to leave the Institute.

### **c) Anti-ragging**

As per the notification issued by the Ministry of Education, Government of India, New Delhi (letter No. 9-18/2008 [U-5] dated 29th April 2008), ragging is prohibited and carries severe penalties, including imprisonment for up to two years. Any student found participating in any form of ragging will be immediately expelled from the Institute. At the time of admission, candidates and their parents are required to sign an undertaking to acknowledge this condition.

**d) Medical Examination of Students**

Candidates who are provisionally selected for admission to the Institute are required to undergo a medical examination by the Students Health Officer and provide the original Cumulative Health Record at the time of admission.

**e) Students' Co-operative Stores**

All students are required to enroll as members of the Students' Co-operative Stores.

**f) Scheme of “Grant of Full Fees”**

According to G.O. Ms.No.8/Wel (SCW)/2020-21/3808 dated 04.01.2021 by the Government of Puducherry, the Adi Dravidar Welfare and Scheduled Tribes Welfare Department implements the **“Grant of Full Fees”** scheme. This scheme provides full fees for eligible SC/ST (Origin) students, without considering income limits, for Higher/Professional courses ranging from 1<sup>st</sup> Standard to Research Studies. The scheme is applicable to two children per parent.

This scheme provides eligible SC/ST (Origin) students with coverage for tuition fees, including examination fees, lab fees, book fees, uniform fees, and other non-refundable fees.

**Therefore, the eligible SC/ST (Origin) students are exempted from paying the tuition fee at the time of admission.**

**Final Authority to settle any dispute in the matter of admission will be  
The Director, Directorate of Higher and Technical Education  
(DHTE), Puducherry or any Authority appointed for this purpose.**

## ANNEXURE I – CERTIFICATE FORMATS

### ANNEXURE – I.1

#### FORMAT OF CERTIFICATES FOR U.T. OF PUDUCHERRY RESIDENCE QUOTA

Candidates seeking admission under the U.T. of Puducherry residents' quota seats must furnish separate certificates in the prescribed format issued by the concerned Taluk Office.

1) Certified that Shri. / Smt. / Kumari..... son/daughter of Thiru. .... residing at ..... is a Resident of the Union Territory of Puducherry for the past five years preceding the date of this certificate.

Place:

Date

Dy. Tahsildar / Tahsildar

Name of the Officer:

(Office Seal)

[OR]

2a) Certified that Shri. /Smt./Kumari ..... son/daughter of Thiru. .... has passed the S.S.L.C / Matric / Brevet / Higher Secondary / any other higher public examination in the year ..... and has for that purpose undergone academic studies continuously for five successive classes in the following recognized institution(s) in U.T. of Puducherry.

Sl. No	Name of the Institution (s)	Date(s) Attended

Place:

Signature of Head of the Institution last

Date:

attended with office seal

(AND)

2b) Certified that the said Shri. /Smt./Kumari ..... son/daughter of Thiru. .... residing at ..... in the U.T. of Puducherry continuously for the past five years during the period of study mentioned in certificate 2(a) above.

Place:

Deputy Tahsildar/Tahsildar

Date:

Name of the Officer:

(Office Seal)

[OR]

3a) Certified that Shri. /Smt..... Father /Mother of Shri. /Smt./Kumari..... is an employee of Central / State Government /Defence Personnel / Central Paramilitary Forces /.....(a public sector undertaking wholly or substantially run by the Central Government / Puducherry U.T. Administration) and that he /she is presently posted and serving in U.T. of Puducherry since .....(Continuous THREE years is mandatory).

*(Please indicate the date from which he/she has been serving in U.T. of Puducherry).*

Place:

Name & Designation

Date:

of Head of Office

(Office Seal)

(AND)

3b) Certified that Shri. / Smt. / Kumari .....  
has passed the Higher Secondary (Qualifying Examination) in any of the Schools in U.T. of  
Puducherry in the year.....  
and for that purpose, undergone academic studies continuously for two successive classes in the  
following recognized institution(s) in the Regions of Karaikal / Mahe/ Yanam of U.T. of  
Puducherry.

Sl. No.	Name of the Institution(s)	Year(s) of Study

Place:

Signature of the Head of the Institution

Date: last attended with Office seal

[OR]

4) Certified that Shri. /Smt .....Father/Mother of Shri. / Smt./Kumari .....  
was a Defense Personnel/Central Paramilitary Force and was killed / disabled in action during  
the year .....

Place:

Name& Designation

Date:

Head of Office / O.C. of Unit

(Office Seal)

[OR]

5) Certified that Shri. /Smt Father / Mother of Shri./ Smt. / Kumari was a Puducherry  
Government employee / Central Government employee / Employee of which is a public  
sector undertaking run wholly / substantially by the Central Government / Puducherry  
Administration and he / she died while in service in Puducherry U.T. on .....

Place:

Name & Designation

Date:


Head of Office / O.C. of Unit

(Office Seal)

## ANNEXURE – I.2

### SPECIMEN RESIDENCE CERTIFICATE

(Issued by the Revenue Department, Govt. of Puducherry)

----- SPECIMEN COPY -----	
 <b>GOVERNMENT OF PUDUCHERRY</b> <b>DEPARTMENT OF REVENUE AND DISASTER MANAGEMENT</b> <b>TALUK OFFICE, PUDUCHERRY</b>	
Certificate No : P22XXXXXXX	
<b>RESIDENCE CERTIFICATE</b>	
This is to certify that <b>Thiru./Tmt./Selvi.</b> _____ daughter of <b>Thiru.</b> _____ residing at _____ is a Resident of the Union Territory of Puducherry by continuous residence for the past five years preceding the date of this certificate.	
<b>Place:</b> Puducherry <b>Date:</b> xx-xx-2022	Signature of issuing authority <b>Signature:</b> Tahsildar / Deputy Tahsildar -cum Executive Magistrate

----- SPECIMEN COPY -----

## ANNEXURE – I.3

### SPECIMEN COMMUNITY CERTIFICATE

(Issued by the Revenue Department, Govt. of Puducherry)

----- SPECIMEN COPY -----

<div style="border: 1px solid black; padding: 2px; width: 50px; margin: 0 auto;">xxx</div>	<div style="text-align: center;"> <b>GOVERNMENT OF PUDUCHERRY</b> <b>DEPARTMENT OF REVENUE AND DISASTER</b> <b>MANAGEMENT</b> <b>TALUK OFFICE, PUDUCHERRY</b></div> <div style="text-align: right; margin-top: 10px;"><div style="border: 1px solid black; width: 60px; height: 40px; margin: 0 auto;"></div></div>
<p>Certificate No : P22xxxxxxx</p>	
<p><b>CASTE / COMMUNITY CERTIFICATE</b></p>	
<p>This is to certify that <b>Thiru./Tmt./Selvi.</b>_____ daughter of <b>Thiru.</b>_____ residing at <b>NO</b> _____, _____ in the Union Territory of Puducherry belongs to the <b>_____</b> community which is recognised as a Backward Class in the Union Territory of Puducherry vide Serial No. 6 in the</p>	
<ul style="list-style-type: none"><li>• G.O.Ms.No.9/2001Wel(SWII) dated 19.02.2001</li><li>• G.O.Ms.No.13/2002/Wel(SWII) dated 12.03.2002</li><li>• G.O.Ms.No.26/2002/Wel(SWII) dated 10.06.2002</li><li>• G.O.Ms.No.56/2003Wel(SWII) dated 01.12.2003</li><li>• G.O.Ms.No.42/2004Wel(SWV) dated 9.11.2004</li><li>• G.O.Ms.No.40/2005Wel(SWV) dated 28.09.2005</li><li>• G.O.Ms.No.18/2007Wel(SWV) dated 19.06.2007</li><li>• G.O.Ms.No.12/2009Wel(SWV) dated 10.11.2009</li><li>• G.O.Ms.No.48/2012WEL/SWV dated 11.01.2012</li><li>• G.O.Ms.No.8/2014/SWS dated 13.02.2015</li><li>• G.O.Ms.No.2/2016/SWS dated 05.08.2016</li><li>• G.O.Ms.No.4/2017/SWS dated 07.06.2017</li></ul>	
<p><b>Place:</b> Puducherry</p> <p><b>Date:</b> xx-xxx-2022</p>	<p>Signature of issuing authority <b>Signature:</b> Tahsildar / Deputy Tahsildar –cum Executive Magistrate</p>

----- SPECIMEN COPY -----

ANNEXURE – I.4

I.4 RURAL CLAIM CERTIFICATE

*(Only for Residents of Puducherry)*

**(Only for candidates who have studied in Rural Govt. Schools in Higher Secondary Listed in Annexure IV) and Rural Colleges (KCW/PKAC/RGASC)**

**(To be obtained from the school and college last studied)**

Certified that Selvan / Selvi..... S/o Thiru  
.....has studied in the following Rural Government School  
and College for the period noted against each: -

Sl. No.	Name of the Rural Govt. School in Higher Secondary and Colleges in Rural Areas: KCW, PKAC and RGASC.	Standard		Period		No. of Years
		From	To	From	To	
1	GHSS	XI	XII	2020	2022	2
2	KCW/PKAC/RGASC	UG Degree		2022	2025	3

This certificate is issued for the purpose of admission for Higher Studies under Rural Quota.

Place:

Date:

Signature of the Head of the Institution

(Issuing Authority Seal)

ANNEXURE – I.5  
**FREEDOM FIGHTER CERTIFICATE**

(Only for Residents of Puducherry)

(Issued by the Freedom Fighters Cell, Govt. of Puducherry)

----- SPECIMEN COPY -----

**GOVERNMENT OF PUDUCHERRY**  
**CHIEF SECRETARIAT (HOME)**  
**Freedom Fighters Cell**

\*\*O\*\*

No.1810 / FFC / A3 / 2022

Puducherry, the / 09 / 2022

27 SEP 2022

**ANNEXURE-V**

( To be certified by Chief Secretariat (Home),  
Freedom Fighters Cell, Government of PUDUCHERRY,  
vide G.O.Ms.No.1, Dated 7<sup>th</sup> January, 1980 of  
General Administration Department )

\*\*O\*\*

Certified that **Thiru.** \_\_\_\_\_ S/o. **Thiru.** \_\_\_\_\_ of  
Puducherry region was a Freedom Fighter ( PFO No.4029 )

This certificate is issued to Tmt. \_\_\_\_\_ of **Thiru.** \_\_\_\_\_  
\_\_\_\_\_ (FF), now residing at # 3, Thirumoolar Nagar, Varadhapillai  
Thottam, Kallarai Street, Mudaliarpeta, Puducherry in connection with the  
admission of **her Grand daughter Selvi.** \_\_\_\_\_ **daughter of Thiru.** \_\_\_\_\_  
\_\_\_\_\_ in Government Educational Institutions.



Signature of issuing authority  
**UNDER SECRETARY TO GOVT. (HOME)**

----- SPECIMEN COPY -----

## ANNEXURE – I.6

### EX-SERVICEMEN CERTIFICATE

*(Only for Residents of Puducherry)*

(Issued by the Department of Sainik Welfare, Govt. of Puducherry)

----- SPECIMEN COPY -----

34/202

**GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF SAINIK WELFARE  
\*\*\*\*\***

Tele: (0413) - 2253107  
Email: sainik.pon@nic.in

261, Lawspet Main Road,  
Pakkam, dayanpet,  
Puducherry - 605 008.

No.2617/DSW/WO/202

Aug 202

**DEPENDENCY CERTIFICATE**

Certified that \_\_\_\_\_ is the daughter of No: \_\_\_\_\_ Rank:

Name: \_\_\_\_\_ Ex-serviceman, residing at No. \_\_\_\_\_

\_\_\_\_\_ His registration  
Number is \_\_\_\_\_ in this Department of Sainik Welfare.

2. This certificate is issued to the above mentioned ward of Ex-serviceman for availing of  
**Benefit / Reservation under the Ex-Serviceman quota for higher studies.**



Signature of issuing authority  
**DIRECTOR**

To.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

----- SPECIMEN COPY -----

# ANNEXURE – I.7

*Person with Disabilities (PwD)*

*CERTIFICATE (Only for Residents of Puducherry)*

(Issued by the Directorate of Health and Family Welfare Service, Govt. of Puducherry)

## CERTIFICATE OF DISABILITY

Certificate No. \_\_\_\_\_ Dated \_\_\_\_\_

Name of the Designated Disability Centre  
\_\_\_\_\_

This to certify that Dr. / Mr. / Ms. \_\_\_\_\_

Aged \_\_\_\_\_ Years Son/ Daughter of Mr. \_\_\_\_\_

R/o \_\_\_\_\_

Recent Passport  
Size Photograph  
of the candidate  
duly attested by  
the issuing  
authority

NEET Roll No. \_\_\_\_\_, Rank No. \_\_\_\_\_, has the following

Disability (Name of the Specified Disability) \_\_\_\_\_ (in percentage)

of \_\_\_\_\_ (in words) \_\_\_\_\_ (in Figures).

- Please tick on the “Specified Disability”

(Assessment may be done on the basis of Gazette of India, Extraordinary, Part-II, Section 3 Sub-section(ii), Ministry of Social Justice and Empowerment)

S/No.	Disability Type	Type of Disability	Specified Disability
1.	Physical Disability	A. Locomotor Disability* B. Visual Impairment* C. Hearing Impairment* D. Speech & Language Disability	a. Leprosy cured person, b. Cerebral Palsy, c. Dwarfism, d. Muscular Dystrophy, e. Acid attack Victims, f. others such as Amputation, Poliomyelitis a. Blindness b. Low Vision a. Deaf b. Hard of hearing a. Organic/ Neurological causes
2.	Intellectual Disability		a. Specific Learning Disabilities(Perceptual disabilities, Dyslexia, Dyscalculia, Dyspraxia & Developmental Aphasia b. Autism Spectrum Disorders
3.	Mental Behaviour		a. Mental illness
4.	Disability caused due to	a. Chronic Neurological Conditions b. Blood Disorders	i. Multiple Sclerosis ii. Parkinsonism i. Haemophilia, ii. Thalassemia, iii. Sickle Cell Disease
5.	Multiple Disabilities including Deaf Blindness		More than one of the above specified disabilities

- Conclusion: He/ She is **Eligible/ Not Eligible** for admission in Medical/ Dental courses as per the MCI Gazette Notification subject to his being otherwise medically fit.

❖ Functional competency with the aid of Assistive devices in case of Locomotor\*/ Visual\*/ Hearing\* Impairment, if any \_\_\_\_\_

Sign & Name \_\_\_\_\_  
(Concerned Specialist)

Sign & Name \_\_\_\_\_  
(Concerned Specialist)

Sign & Name \_\_\_\_\_  
(Concerned Specialist)

## ANNEXURE – II

### LIST OF SPORTS DISCIPLINES ELIGIBLE FOR SPORTS QUOTA

Sl. No.	Type of Sport	Sl. No.	Type of Sport	Sl. No.	Type of Sport
1.	Archery	26.	Ice-Skating	51.	Swimming
2.	Athletics	27.	Ice-Skiing	52.	Table Tennis
3.	Atya Patya	28.	Judo	53.	Taekwondo
4.	Badminton	29.	Kabaddi	54.	Tenni-Koit
5.	Ball Badminton	30.	Karate	55.	Tennis
6.	Baseball	31.	Kayaking & Canoeing	56.	Tenpin Bowling
7.	Basketball	32.	Kho Kho	57.	Triathlon
8.	Billiards & Snooker	33.	Kudo	58.	Tug-of-war
9.	Body Building	34.	Mallakhamb	59.	Volleyball
10.	Boxing	35.	Motor Sports	60.	Weightlifting
11.	Bridge	36.	Net Ball	61.	Wushu
12.	Carrom	37.	Para Sports (for Sports discipline included in the Para Olympic and Para Asian Games)	62.	Wrestling
13.	Chess	38.	Pencak Silat	63.	Yachting
14.	Cricket	39.	Polo	64.	Tennis Ball Cricket
15.	Cycling	40.	Power Lifting	65.	Yogasana
16.	Cycle Polo	41.	Shooting		
17.	Deaf Sports	42.	Shooting Ball		
18.	Equestrian	43.	Roll Ball		
19.	Fencing	44.	Roller Skating		
20.	Foot Ball	45.	Rowing		
21.	Golf	46.	Rugby		
22.	Gymnastics	47.	Sepak Takraw		
23.	Handball	48.	Soft Ball		
24.	Hockey	49.	Soft Tennis		
25.	Ice-Hockey	50.	Squash		

### **ANNEXURE - III**

#### **LIST OF GOVERNMENT RURAL SCHOOLS**

(Ref: No. A1/1/II/HSW/Edn. /2001-02, dated 1.4.2002 of Directorate of Education, Govt. of Puducherry)

#### **Higher Secondary Levels**

<b>PUDUCHERRY REGION</b>					
<b>1</b>	Government Higher Secondary School	Thavalakuppam	<b>11</b>	Government Higher Secondary School	Karaiamputhur Bahoor (C)
<b>2</b>	Thanthai Periyar Government Girls Higher Secondary School	Manavely, Ariyankuppam	<b>12</b>	Government Higher Secondary School	Korkadu, Nettapakkam
<b>3</b>	Bharathi Government Higher Secondary School	Bahour	<b>13</b>	Government Higher Secondary School	Ariyur
<b>4</b>	Government Higher Secondary School	Koonichempet	<b>14</b>	Government Higher Secondary School	Nonankuppam Ariyankuppam
<b>5</b>	Kamban Government Higher Secondary School	Nettapakkam	<b>15</b>	Government Higher Secondary School	Karikalampakkam
<b>6</b>	Maraimalai Adigal Government Higher Secondary School	Embalam	<b>16</b>	Government Higher Secondary School	Thiruvandarkoil
<b>7</b>	Kalaingar Karunaneithi Government Higher Secondary School	Kalitheerthal kuppam, Manadipet	<b>17</b>	Government Higher Secondary School	Koodapakkam
<b>8</b>	Ansari Duraisamy Government Higher Secondary School	Thondamanatham	<b>18</b>	Kasturiba Govt. Girls Higher Secondary School	Bahoor (C)
<b>9</b>	Government Higher Secondary School	Sedarapet	<b>19</b>	Dr.B.R. Ambedhkar Government Higher Secondary School	Kirumambakkam Bahoor (C)
<b>10</b>	Thiyagi K.R.Subramani Padayatchi Government Higher Secondary School	Koravelimedu Bahoor (C)	<b>20</b>	Paventhara Bharathidasan Government Higher Secondary School	P.S.Palayam Manadipet (C)

<b>KARAIKAL REGION</b>					
<b>Government Higher Secondary Schools</b>					
<b>1</b>	V.O.C. Government Higher Secondary School	Kottucherry	<b>5</b>	Jawaharlal Nehru Government Higher Secondary School	Nedungadu
<b>2</b>	Government Higher Secondary School,	Thenur, Thirunallar	<b>6</b>	Government Higher Secondary School	Neravy
<b>3</b>	Government Girls Higher Secondary School	Thirunallar	<b>7</b>	Thiruvalluvar Government Higher Secondary School	Ambagarathur
<b>4</b>	Government Higher Secondary School (Central School)	T.R. Pattinam Rayanpalayam	<b>8</b>	Jawahar Navodaya Vidyalaya	Karaikal

#### LIST OF RURAL COLLEGES IN THE U.T. OF PUDUCHERRY

1. Kasthurba College for Women [KCW], Kannagi Govt. Girls Hr. Sec. School Campus, Villianur, Puducherry -605110.
2. Perunthalaivar Kamarajar Arts College [PKAC], Kalitheerthalkuppam, Puducherry- 605107.
3. Rajiv Gandhi Arts and Science College [RGASC], Thavalakuppam, Puducherry- 605007.

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## THE CENTRE FOR POSTGRADUATE STUDIES

